

# CLASSIFIED PERSONNEL EMPLOYMENT APPLICATION



Terry Public Schools  
 PO Box 187 | 215 E. Park | Terry, MT 59349  
 PHONE: 406.635.5533 | FAX: 406.635.5705  
 An Equal Opportunity Employer

Please **handwrite** or type this application.

NAME: \_\_\_\_\_ CELL PHONE NUMBER: \_\_\_\_\_  
First Middle Last

PRESENT ADDRESS: \_\_\_\_\_ PRESENT PHONE NUMBER: \_\_\_\_\_

PERMANENT ADDRESS: \_\_\_\_\_ PERMANENT PHONE NUMBER: \_\_\_\_\_

What position are you applying for? \_\_\_\_\_

When can you begin work? \_\_\_\_\_

**Completed Education:**

Name of Grade School/HS/College/GED City, State	Dates attended	Area of study	Degree earned

**Previous work experience:** if additional space needed, please include additional experience on a separate paper.

Name of previous employer	Phone number	Date of employ	Title/description	Reason for leaving	May we contact this employer?

**References:** give references that are qualified to attest to your fitness for the position you seek.

Name & title of reference	Reference occupation	Address & telephone number

What special work experience, training, or other qualifications do you have which you feel will make you successful in the job you are seeking?

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Since you are applying for a position that often involves children, please complete the following section: Have you ever been released from prison or been charged, convicted, entered a plea of nolo contendere or no contest to any offense that involved embezzlement, fraud, stealing, robbery, extortion, blackmail, coercion? (Include any municipal court charges.) YES \_\_\_\_\_ No \_\_\_\_\_ If yes, please explain the nature of the crime, place and date.

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If this position involves handling money or school district property, please complete the following section: Have you ever been released from prison or been charged, convicted, entered a plea of nolo contendere, or no contest to any offense that involved embezzlement, fraud, stealing, robbery, extortion, blackmail, or coercion? YES \_\_\_\_\_ No \_\_\_\_\_ If yes, please explain the nature of the crime, place and date.

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**VETERAN'S PREFERENCE:**

Are you claiming Veteran's Preference under MCA 39-29-112; IMP.39-29-101 et. seg. MCA? Yes \_\_\_ No \_\_\_

Branch of Service \_\_\_\_\_ Date of Service \_\_\_\_\_

Military Duties: \_\_\_\_\_ Discharge Status: \_\_\_\_\_

I hereby guarantee the correctness of the above statements and authorize the Superintendent of Terry Public Schools, or representative, to inquire as to my record with any or all of my former and/or current employers or references with no liability arising there from. The making of any false statement herein will be sufficient cause for dismissal. I also authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts called for is cause for dismissal.

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Applicant's Signature

Date

Return this application to:  
Superintendent  
Terry Public Schools  
PO Box 187  
Terry, MT 59349