

## NOTICE OF ANNUAL SCHOOL ELECTION

Notice is hereby given by the undersigned Clerk of Terry School District No. 5, Prairie County, State of Montana that the Annual School Election will be held on Tuesday, May 7, 2024, by **MAIL BALLOT**. Ballots may be returned to the following locations at the following times:

LOCATION PRIOR TO ELECTION DAY: Terry Schools, 215 E Park Street / PO Box 187 / Terry MT  
HOURS: 8 a.m.-4 p.m.

LOCATION ON ELECTION DAY: Terry Schools, 215 E Park Street, Terry MT  
HOURS: 8:00-a.m.-8:00 p.m.

### ELECTORS WILL CONSIDER THE FOLLOWING ISSUE(S) AT THE ELECTION:

- School Board Trustee 3 year term (3 positions open)
- School Board Trustee 1 year term (1 position open)

A qualified registered elector who will be absent from the district during the time the election is being conducted may: a) vote in person in the election administrator's office as soon as the ballots are available and until noon the day before the ballots are scheduled to be mailed: b) make a written request, signed by the applicant and addressed to the election administrator, that the ballot be mailed to an address other than the address that appears on the registration card. The district clerk/election administrator's office is located at:

**Terry Schools, 215 E Park Street, Terry MT.**

If you miss this regular registration deadline (30 days prior to the election), you may still late register at the county election office. The late registration certificate may be exchanged for a ballot at the school election administrator's office until the close of polls on election day. The county election office is located at:

**Prairie County Courthouse, 217 W Park Street, Terry MT**

A late registrant may obtain a ballot on election day at the following location:

**Terry Schools, 215 E Park Street, Terry MT**

DATED this 12<sup>th</sup> Day of April 2024.

District Clerk: Jody Huber

Signature: /s/ Jody Huber

INSTRUCTIONS FOR VOTING A **MAIL** BALLOT – PLEASE READ CAREFULLY

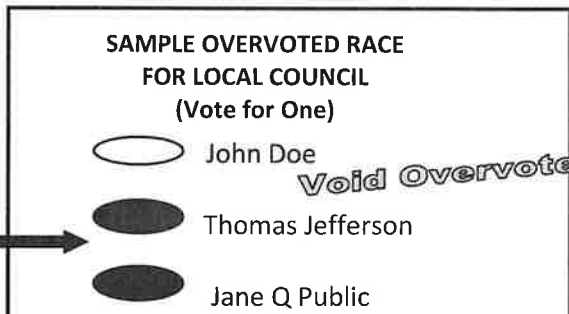
**Read carefully and follow all directions**

**Ballots must be received by election office by 8 p.m. on Election Day**

**Failure to follow directions may invalidate part or all of your ballot**

**1. VOTE YOUR BALLOT**

- As instructed on the ballot, mark the designated voting area for each race using only black or blue ink pen.
- Vote in all columns and both sides of ballot(s) as applicable. *Skipping a race will not invalidate your ballot.*
- **Do not** cross out, erase, or use correction fluid.
- **Do not** make any identifying marks on your ballot.
- **Do not** mark more choices than allowed for each race (overvote) as that will cause that race only to not be counted.



- *If applicable*, to write in a candidate's name, mark the designated voting area to the left of the line provided and print the name in the blank space.

**SAMPLE WRITE-IN VOTE (if applicable)  
FOR LOCAL COUNCIL  
(Vote for One)**

● John Doe

- If you make a mistake or spoil your ballot, request a replacement ballot from the election office.

**2. PREPARE BALLOT FOR SUBMITTAL**

- Place VOTED ballot in the **SECRECY ENVELOPE** and seal (if multiple sheets, return all sheets of the ballot).
- **SIGN YOUR signature** on the voter affirmation on the back of the Signature Envelope. Failure to sign may invalidate your ballot.
- If the signature on the affirmation does not match the signature on file, the ballot may be rejected.
- Place the Secrecy Envelope containing your voted ballot into the Signature Envelope and Seal.



**3. RETURN BALLOT**

- Mail your ballot; or
- Drop off ballot:



**The place(s) of deposit and the days and times when ballots may be returned to the places of deposit before election day and on election day are:**

**Terry High School 215 Park St. Terry, MT 59349**

Clerks office –

Regular Hours 8 am – 4 pm Monday – Friday

Election Day Hours 8 am – 8 pm

- **This election is by mail ballot only – regular polling places will not be open. Ballots must be received at the election office by 8 p.m. on Election Day, May 7, 2024.** (Note: a postmark cannot be accepted so if you mail your ballot make sure there is enough time for it to reach the election office.)

**DO NOT FORGET POSTAGE IF MAILING:**

**.68** cents postage required



**ASSISTANCE FOR VOTERS WITH DISABILITIES:** There are options for voters with disabilities. Contact your election office for information about all options.

**MILITARY/OVERSEAS VOTERS:** If you are an active-duty absent military voter or overseas citizen, electronic registration and voting options may be available. Contact your election office for information about all options.

**IF YOU HAVE QUESTIONS CONTACT THE ELECTION OFFICE  
AT:**

Phone: 406- 635-5533

Fax: 406- 635-5705

Email: clerk@terryschools.com

